



Family Centered Services & Supports (FCSS) GUIDELINES FOR IN HOME SUPPORT

- To be eligible to receive In Home Support through FCSS, a child must be active in Cluster (see Service Coordination Plan for Cluster description) and a recommendation made to refer the child to determine eligibility for FCSS In Home Support. Active is defined as having a Cluster meeting within one (1) month of the FCSS referral with the child (when appropriate), family, agencies and systems in attendance; the child (when appropriate), family, agencies and systems involved are engaged in the Cluster process and actively working together to attain Service Plan goals and objectives; and the child (when appropriate), family, agencies and systems have a follow-up Cluster scheduled within one (1) month of the request.
- The Cluster participants must agree that the child is in need of In Home Support to maintain a placement with their parents, grandparents, relative, etc or as part of a step down plan from an out of home care placement to a parent/relative home.
- The child must be a multi-need, multi-system child.
- **The child must have a mental health and/or alcohol or drug related diagnosis.**
- Family must be in crisis or in need of intense, time-limited In Home Support, which may include teaching coping skills, education, implementing a behavior plan, or modeling skills for a parent.
- Family must actively participate with support worker
- In Home Support is provided to eligible families for up to 90 days
- Hours of In Home Support will be determined by the service plan
- A CCBH/FCSS Initial Referral Form must be completed for consideration of funding.
- An Eligibility Determination Form will notify the referral source of the eligibility/funding decision and, if funded, the dates of approved funding.
- Once the referral source receives an Eligibility Determination Form approving the In Home Support, the referral source shall make a referral to the provider.
- Any issues that arise in the referral process shall be communicated to the FCF Clinical Coordinator.
- Funding is limited
- While the child/family is receiving FCSS In Home Support, the child/family must agree to:
 - participate in Cluster meetings on at least a monthly basis;
 - complete necessary paperwork for the submission of information through MACSIS (State of Ohio's billing system for mental health and substance abuse services); and
 - complete parent surveys and Ohio Scales as requested by FCF.